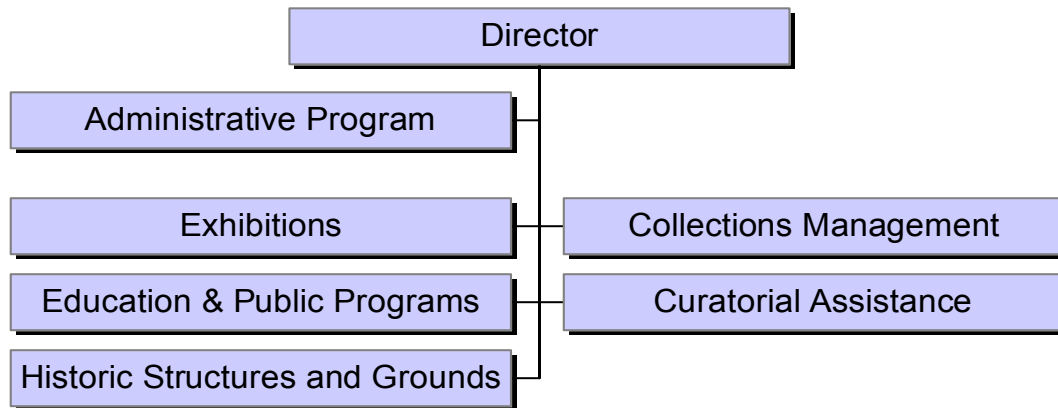


## Museum



### **Description of the Service**

The Museum Department provides stewardship for two National Register Historic buildings and an artifact collection of approximately 75,000 objects, representing the anthropology, history and natural history of the Riverside region.

A wide variety of services are provided, which includes: free public museum featuring long-term and temporary exhibits in the areas of anthropology, history, and natural history; Heritage House, a restored Victorian mansion representative of Riverside's affluent citrus growing community of the 1890's; Nature Lab, an informal, hands-on, natural science learning center; Museum website featuring on-line exhibits and related topics of interest; reference services in the general fields of history, anthropology, life science, earth science and botany; an educational outreach program to serve Riverside schools, service groups, clubs, and shut-ins; and collaboration with other cultural institutions through the Riverside Downtown Museums Consortium, and the Riverside Museum Associates Multicultural Council.

The Museum is committed to reflecting the diversity of the Riverside region via strategic commitment to collecting, preserving, and exhibiting artifacts and stories of under-represented communities of ethnicity and color.

### **Recent Accomplishments**

- Awarded a \$39,005 IMLS CPS grant to bring three conservators to the Riverside Municipal Museum to survey the facilities, paintings, ethnographical and zoological collections, and assist in the development of a long-range plan.
- Participated in the IMLS Museum Assessment (Map III) Program through a guided self-study and intensive on-site peer review by museum professionals in order to evaluate current practices and establish priorities for improving Museum services to the community; participated in American Association of Museums reaccreditation process (report pending).
- Awarded \$20,000 from the South Coast Air Quality Management District Children's Museum Initiative No. 8 for funding of Fall 2002 children's programming on air pollution.
- Received supplemental budget appropriation of \$146,046 for Focus on Kidz, which increased Museum attendance on a weekly basis by 25% since the January 9, 2002 inception date.
- Initiated Riverside Municipal Museum Long-Range Strategic Planning (2002/2007).
- Awarded a \$39,000 Integrated Pest Management grant from the State Division of Pesticide Control for environmental education and landscape project match.
- Raised \$12,500 in funds for Family Village Festival 2001 in addition to the City of Riverside matching grant of \$6,000.
- Established Team Heritage House to integrate Heritage House into Riverside Municipal Museum.

## Museum

### Mission Statement

The mission of the Riverside Municipal Museum is to collect, conserve, and interpret the natural and cultural history of the Riverside region through artifacts and public programming, for area residents and visitors, in order to educate and build a sense of place for persons of all generations and cultural backgrounds.

### Council Priorities Addressed

- Multicultural Community
- Neighborhood Livability

### Major 2002/03 Priorities

- Renovation of existing Anthropology Gallery as an interdisciplinary and interactive exhibition. Updates will include detailed chronology of Native American cultural evolution.
- Prepare a plan to relocate collections stored at the Museum annex to facilities within Old City Hall to American Association of Museum Standards.
- Renovate the current Museum building and complete the facilities master plan.
- Facilitate the production of the annual "Family Village Festival: A Multicultural Experience," with the Multicultural Council of the Riverside Museum Associates, a festival which is presented each year to the public free-of-charge.
- Continue Focus On Kidz programming (school programs, after school programs, special events, loan kits, multicultural events).
- Integrate Riverside Museum Associates and Heritage House operations into Riverside Municipal Museum.
- Install a traveling exhibition in the Sendai City Museum by December 2002.
- Complete Phase I of landscape demonstration project by March 2003.
- Review and revise all policies governing Heritage House by June 30, 2003.

### **Programs and Program Goals**

#### **FY 2002/03**

**Administrative:** to provide policy direction/leadership/vision administration and fiscal management to enable the department to achieve program outcomes while complying with museum profession requirements.

**Collections Management:** to provide professional stewardship of the Museum's valuable and historically significant buildings, archives and artifacts through conservation, acquisitions, and electronic inventory records management services, for the citizens of Riverside and the community, in order to safeguard and document the Museum's holdings for present and future generations.

**Education and Public Programming:** to provide museum-centered interpretive activities for Museum audiences of all ages and backgrounds, in order to provide opportunities for learning about the Riverside region through innovative, inclusive, and relevant programming, via Focus on Kidz, adult programs, Heritage House expanded programming and other relevant means.

**Exhibits Program:** to provide historically accurate, inclusive, interesting, and interdisciplinary exhibits utilizing the Museum's collections, at the downtown site, Heritage House, the Museum's website, and other offsite venues, for residents and visitors of all ages and backgrounds, in order that they may have opportunity to view the rich and varied holdings of the Riverside Municipal Museum.

## Museum

### FY 2002/03

**Curatorial Assistance:** to provide object identification and interpretation services, access to objects and associated records, and speakers bureau services for residents, visitors, researchers, and service groups, in order to better service the Museum's audience.

**Historic Buildings and Grounds:** to provide restoration and maintenance of the City landmark buildings under the Museum's stewardship, for the City of Riverside, so that the City may benefit from the preservation of these valuable cultural assets.

### Performance Measures

	Actual	Estimated	Target
	2000/01	2001/02	2002/03
% of managed savings target achieved	7%	4%	2%
# of grants applied for	10	14	15
% of grants applied for awarded	10%	11%	15%
# of objects inventoried	3,468	10,000	11,000
% of overall attendance attributed to on-site programming	18%	22%	35%
% of overall visitor satisfaction	N/A	N/A	75%

## Museum

**Department Summary**

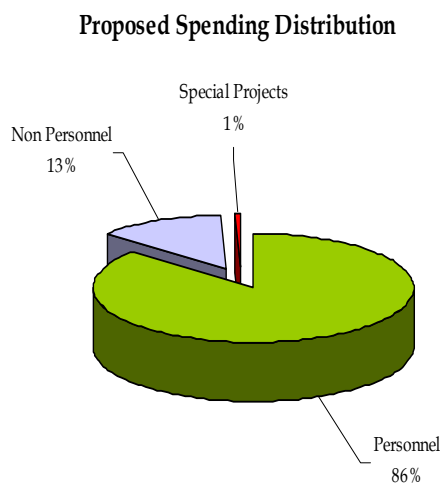
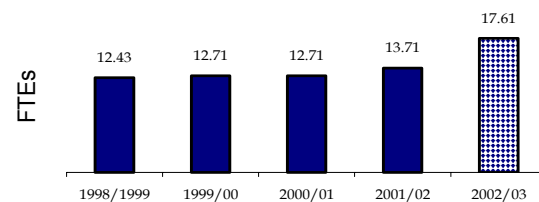
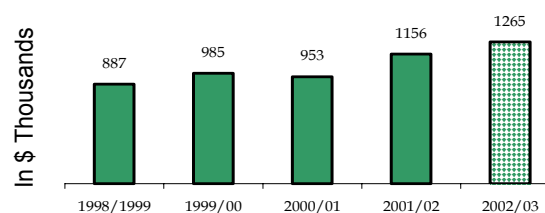
<b>Budget Summary</b>	<b>Actual 2000/01</b>	<b>Budget 2001/02</b>	<b>Proposed 2002/03</b>	<b>Change</b>
Personnel Services	711,837	786,734	967,387	23.0%
Non-Personnel	156,625	120,857	144,308	19.4%
Special Projects	52,169	6,000	6,000	0.0%
Equipment Outlay	2,570	3,500	3,500	0.0%
<i>Direct Operating</i>	923,201	917,091	1,121,195	22.3%
Debt Service	0	0	0	---
Capital Outlay	0	0	0	---
Charge From Others	127,770	238,911	144,411	-39.6%
<i>Gross Budget</i>	1,050,971	1,156,002	1,265,606	9.5%
Charge To Others	(22,685)	0	0	---
<b>Net Budget</b>	1,028,286	1,156,002	1,265,606	9.5%

**Expenditure Summary (Net Budget)**

Museum	1,028,286	1,156,002	1,265,606	9.5%
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<b>Expenditure Total</b>	1,028,286	1,156,002	1,265,606	9.5%
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<b>Personnel Summary</b>	12.71	13.71	17.61	3.90
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**Program Summary****Personnel Summary****Historical Budget Expenditures**

## Annual Budget

Department / Section: Museum / Museum  
101 - 530000

Object	GL Key	Description	Actual 2000/01	Budgeted 2001/02	Amended 2001/02	Proposed 2002/03	% Budget Change
411100	5300000	Salaries-Regular	479,266	513,491	601,698	583,493	13 %
411110	5300000	Salaries-Temp & Part Time	103,381	116,983	159,779	183,485	56 %
411410	5300000	Vacation Payoff	445	0	0	0	---
412000	5300000	Emp Pension & Benefits	128,603	156,260	180,147	200,409	28 %
413120	5300000	OT at 1.5 Rate	141	0	0	0	---
<b>Personnel Services Total</b>			<b>711,837</b>	<b>786,734</b>	<b>941,624</b>	<b>967,387</b>	<b>22 %</b>
421000	5300000	Professional Services	37,718	16,143	50,956	20,639	27 %
421000	9111200	Map III	370	0	0	0	---
421000	9737400	Smithsonian Regional Wkshp Prq	612	0	1,614	0	---
422000	5300000	Utility Services	18,413	20,800	18,200	17,604	(15) %
422200	5300000	Electric	22,002	23,000	23,000	23,840	3 %
422500	5300000	Water	1,536	2,000	2,000	2,016	%
422700	5300000	Refuse/Disposal Fees	0	0	2,600	1,600	---
423000	5300000	Rentals & Transport	5,500	7,099	8,099	9,964	40 %
424000	5300000	Maint & Repairs	4,189	6,535	6,846	5,733	(12) %
425000	5300000	Office Exp & Supplies	12,220	18,670	19,270	22,458	20 %
425200	5300000	Periodicals/Dues	2,310	3,250	3,250	3,750	15 %
426000	5300000	Materials & Supplies	39,837	13,900	62,991	24,765	78 %
427100	5300000	Travel & Meeting	447	500	500	500	%
428400	5300000	Insurance/All Other	11,465	8,960	11,073	11,439	27 %
<b>Non-personnel Expenses Total</b>			<b>156,625</b>	<b>120,857</b>	<b>210,399</b>	<b>144,308</b>	<b>19 %</b>
440110	9113900	IMLS Grant 2000	32,605	0	79,895	0	---
440110	9114900	IMLS-Conservation Grant	0	0	39,005	0	---
440210	9312100	CA DPR-IMP Grant	0	0	39,059	0	---
440211	9753300	Partners Against Air Pollution	0	0	20,000	0	---
450011	5300000	Clark Fund Botany Gallery	7,712	0	11,834	0	---
450357	5300000	Mult-Cultural Festival	11,850	6,000	11,875	6,000	%
<b>Special Projects Total</b>			<b>52,167</b>	<b>6,000</b>	<b>201,668</b>	<b>6,000</b>	<b>---</b>
462200	5300000	Machinery & Eqment	1,443	0	0	0	---
462308	5300000	Office Furn & Eq-Computer Acq	1,127	0	6,346	0	---
463300	5300000	Office Furniture & Equip-Cap	0	3,500	3,500	3,500	%
<b>Equipment Outlay Total</b>			<b>2,570</b>	<b>3,500</b>	<b>9,846</b>	<b>3,500</b>	<b>---</b>
881100	5300000	General Fund Allocation Chgs	32,479	40,623	40,623	42,516	4 %
881200	5300000	Central Svc Allocation Chgs	83,551	93,288	93,288	100,402	7 %
882002	5300000	Bldg. Maint. Charge	11,740	80,000	80,000	10,500	(86) %
882102	5300000	Annual Utilization Chgs 102 Fd	0	25,000	25,000	0	---
<b>Charges From Others Total</b>			<b>127,770</b>	<b>238,911</b>	<b>238,911</b>	<b>153,418</b>	<b>(35) %</b>
894101	5300000	Interfund Svcs-General Fund	(22,685)	0	0	0	---
<b>Charges to Others Total</b>			<b>(22,685)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>---</b>
<b>Net Budget</b>			<b>1,028,286</b>	<b>1,156,002</b>	<b>1,602,449</b>	<b>1,274,613</b>	<b>10 %</b>